

**APPENDIX- D Punjab Right To Information Rules,2005**

**Form -F  
[See Rule 11 (1)]  
Format for the Information Register**

Sr. No.	Date of application	Name of the person requiring the information	Address of the person	Nature of information	Whether all formalities have been complied by the person requiring the information	Name of the authority which the information are to be collected	Date on which the Information shall be supplied	Date on which the authority / authorities concerned requested to supply the required information	No-& date of reminder issued	Date on which the information are received by the P.I.O. from the authority/ authorities concerned	Date of information to the person concerned requiring the information	Reasons in brief for not supplying information	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14