

Tender /RFP for supply of New toners, Refilling & Repair of toners

Government of Punjab

Notice Reference No.15/2024

The Punjab Municipal Infrastructure Development Company under Deptt. of Local Government, Punjab invites proposals for supply of new toners, Refilling & Repair of toners in specified format.

Closing date & Time 13th Jan. 2025, 05:00 PM

For details log on to <https://pmidc.punjab.gov.in/>

Note:- Any corrigendum(s) to the Tender/RFP Notice shall be published on the above website only.

Terms and conditions for supply of New toners, Refilling & Repair of toners.

1. Toners for following printers are required on demand and need basis which is to be refilled/repaired:
 - a. HP Hotspot 1218nfs MFP
 - b. HP Laser jet pro 1606 dn
 - c. HP Laser jet Pro MFP 226 dw
 - d. HP Laser jet Pro MFP M128 fw
 - e. HP Laser jet Pro M1213 nf
 - f. HP Laser jet pro MFP M132 fw
 - g. HP Laser jet pro MFP 226 dw
 - h. HP Laser jet 1010 & 1020 Plus
 - i. Canon Image Class MF 244 dw
 - j. Canon LBP 2900B
 - k. Canon Image Class MF230 dw
 - l. HP Laser jet Pro M 104
 - m. HP laser jet Pro 239
 - n. Kyocera 2040dn
2. New toners should be original / genuine (OEM) only.
3. Refilling of toners should be done within the office premises or should be made within 3-4 hours from outside.
4. First 1 month will be a trail period, if found satisfactory, then the contract may be extended up to one year.
5. Quotations rates should be including all taxes and other costs i.e. like installation, delivery of toners and other hidden charges etc.
6. Any increase or decrease of taxes duties or prices of items etc. Will not affect the rate contract with PMIDC.
7. The last date for receipt of sealed quotations is 13/01/2025. The sealed quotations should reach the office of PMIDC on or before 13/01/2025 till 05:00PM.
8. Payment will be made within 15 days after the successful delivery, refill/repair of toners
9. The sealed quotation will be opened by purchase committee of PMIDC on 20/12/2024 at 11:00 AM in Room No. 517 of PMIDC office. The Bidder or their authorized representative may present during the opening of the sealed quotations.
10. General Manger (F&A), PMIDC reserves all right to accept, rejects any or all the Quotation(s) at any stage without assigning any reason.



PUNJAB MUNICIPAL INFRASTRUCTURE DEVELOPMENT COMPANY
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11. The quotation should be on the letter head of the suppliers in the attached format.
12. The quotations should be strictly in provided format and rates should strictly be quoted against all models/items otherwise the quotations would be rejected and not allowed to process.
13. The bidder should mandatory have operational office/ Unit in Chandigarh/ SAS Nagar (Mohali)/Panchakula.
14. Successful bidder is required to deposit Rs. 5000/- as performance guarantee in the shape of demand Draft/Bank Guarantee of Nationalized / Scheduled bank only in favour of Punjab Municipal Infrastructure Development Company (PMIDC) payable at Chandigarh for execution of the contract within 07 days after issuance of work order.
15. In case date of receipt of quotation from are declared / happen to be a public holiday, the quotation will be received on the next working day.

